



## BLACK BUTTE SCHOOL HABITS OF WORK

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The character traits of **respect**, **responsibility**, and **perseverance** are important for Black Butte students' success in academics and life. Students at BBS will learn and model these traits, and will be measured on how they exhibit these habits of work through both self-assessment and teacher evaluation.

BBS students are **respectful** members of the BBS community.

- I communicate politely and kindly with students and staff.
- I work cooperatively with others by sharing my ideas, listening to others' ideas, and compromising.
- I take care of school resources and materials.

BBS students take **responsibility** for their success as learners.

- I arrive for each class on time and prepared to learn.
- I participate fully in whole-class, group/partner, and private work time.
- I carefully and thoughtfully complete all class assignments to the best of my ability and in a timely manner.
- I advocate for what I need to learn.
- I clean up after myself.

BBS students **persevere** to produce high quality work.

- I embrace social and emotional challenges at school. I am willing to try new things.
- I embrace academic challenges I face at school and don't avoid school work just because it is difficult.
- I improve my learning by seeking help when needed and by asking questions.
- I learn from feedback and revise my work.
- I have a growth mindset about my work.

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## CONFERENCES

Parent-Student-Teacher Conferences at Black Butte School take place twice a year, once in the Fall and once in the Spring; students are included at the conference. Using the rubric on the following pages, both students and teachers assess their progress on these habits of work.



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RESPECT	Developing 2	Approaching 3	Proficient 4	Exceptional 5
<i>I communicate politely and kindly.</i>	<ul style="list-style-type: none"> <li>• I speak when it is not appropriate and I share ideas that are off topic.</li> <li>• I am not yet using or need to be reminded to use language that is appropriate to school setting.</li> <li>• I am not yet actively listening or need to be reminded to listen to the ideas of others.</li> </ul>	<ul style="list-style-type: none"> <li>• I usually speak during appropriate times and I rarely speak off topic.</li> <li>• I usually use language that is appropriate to the school setting.</li> <li>• I usually listen to the ideas of others.</li> </ul>	<ul style="list-style-type: none"> <li>• I talk during appropriate times and I share ideas that are on topic.</li> <li>• I use language that is appropriate to the school setting.</li> <li>• I actively listen to the ideas of others.</li> </ul>	<ul style="list-style-type: none"> <li>• I meet expectations and I am taking a leadership role by guiding others.</li> </ul>
<i>I work cooperatively with others.</i>	<ul style="list-style-type: none"> <li>• I am not contributing to my group</li> <li>• I am distracting my group or another group</li> </ul>	<ul style="list-style-type: none"> <li>• I sometimes work with my peers to accomplish tasks.</li> <li>• I sometimes contribute ideas that benefit the group.</li> <li>• I sometimes listen to other's ideas.</li> </ul>	<ul style="list-style-type: none"> <li>• I work with my peers to accomplish a task.</li> <li>• I contribute ideas that benefit the group.</li> <li>• I listen to the ideas of others.</li> </ul>	<ul style="list-style-type: none"> <li>• I meet expectations and I am taking a leadership role by guiding the group to accomplish a task while making sure all voices are heard.</li> </ul>
<i>I take care of resources and materials and have an awareness of how to be a student at school.</i>	<ul style="list-style-type: none"> <li>• I do not treat materials appropriately yet.</li> <li>• I do not return all materials and tools to their proper places yet.</li> <li>• I treat the school like my own personal space and do as I please.</li> </ul>	<ul style="list-style-type: none"> <li>• I usually treat materials appropriately.</li> <li>• I usually return all materials and tools to their proper place.</li> <li>• I sometimes forget I am at school and do as I please.</li> </ul>	<ul style="list-style-type: none"> <li>• I use all materials appropriately.</li> <li>• I return all materials and tools to their proper places.</li> <li>• I often use the school spaces as a community space for all.</li> </ul>	<ul style="list-style-type: none"> <li>• I meet expectations and I seek out opportunities to raise awareness of issues that improve my school and community.</li> </ul>



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RESPONSIBILITY	Developing 2	Approaching 3	Proficient 4	Exceptional 5
<i>I arrive for each class on time and prepared to learn.</i>	<ul style="list-style-type: none"> <li>• I am late for class on a regular basis.</li> <li>• I am missing some required materials for class.</li> <li>• I am not prepared to learn at the start of class.</li> </ul>	<ul style="list-style-type: none"> <li>• I am usually in my seat with most required materials at the start of class.</li> <li>• I am usually ready to learn when class starts.</li> </ul>	<ul style="list-style-type: none"> <li>• I am in my seat with all required materials at the start of class each day.</li> <li>• I am ready to learn and participate when class starts.</li> </ul>	<ul style="list-style-type: none"> <li>• I meet expectations and help others to be ready to learn</li> </ul>
<i>I participate fully in whole-class, group/partner, and private work time.</i>	<ul style="list-style-type: none"> <li>• I am often not listening or engaged in classroom, group, and/or pair discussions yet.</li> <li>• I am frequently not focused on my learning yet.</li> </ul>	<ul style="list-style-type: none"> <li>• I am usually listening and participating in discussions.</li> <li>• I am sometimes focused on the learning but not always.</li> </ul>	<ul style="list-style-type: none"> <li>• I actively listen and positively engage in discussion.</li> <li>• I am focused on the learning.</li> </ul>	<ul style="list-style-type: none"> <li>• I meet expectations and take a leadership role in showing respect in classroom discussion and learning.</li> </ul>
<i>I carefully and thoughtfully complete all class assignments to the best of my ability and in a timely manner.</i>	<ul style="list-style-type: none"> <li>• I turn in assignments late or incomplete.</li> <li>• I do not complete all my work with care and accuracy.</li> <li>• I do not make up missed work on my own.</li> </ul>	<ul style="list-style-type: none"> <li>• I complete most assignments on time.</li> <li>• My work is mostly complete but may be sloppy with some inaccuracy.</li> <li>• I make up missed work but need to be reminded.</li> </ul>	<ul style="list-style-type: none"> <li>• I complete all assignments according to the given timeline.</li> <li>• My work is authentic and thorough, and is completed with care and accuracy.</li> <li>• I independently make up missed work in a timely manner.</li> </ul>	<ul style="list-style-type: none"> <li>• I meet expectations and I challenge myself with work that is above and beyond.</li> </ul>
<i>I advocate for what I need to learn.</i>	<ul style="list-style-type: none"> <li>• I rarely advocate for myself and what I need to learn.</li> </ul>	<ul style="list-style-type: none"> <li>• I sometimes advocate for myself and what I need to learn.</li> </ul>	<ul style="list-style-type: none"> <li>• I advocate for myself to get the most out of school.</li> </ul>	<ul style="list-style-type: none"> <li>• I advocate for myself and seek to learn more about how I learn best.</li> </ul>
<i>I clean-up after myself. I know and can follow expectations.</i>	<ul style="list-style-type: none"> <li>• I frequently leave my belongings behind and often don't help clean-up.</li> <li>• I struggle to follow directions given to me.</li> </ul>	<ul style="list-style-type: none"> <li>• Sometimes I leave my things behind in the room.</li> <li>• I sometimes struggle to follow directions given to me.</li> </ul>	<ul style="list-style-type: none"> <li>• I leave the room better than I have found it.</li> <li>• I often follow directions given to me.</li> </ul>	<ul style="list-style-type: none"> <li>• I clean-up items that are not mine/don't need to be told to help with clean-up.</li> <li>• I follow directions given to me, and assist others as needed.</li> </ul>



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PERSERVERANCE	Developing	Approaching	Proficient	Exceptional
	2	3	4	5
<i>I embrace the social and emotional challenges at school. I am willing to try new experiences.</i>	<ul style="list-style-type: none"> <li>I avoid socially challenging situations. I avoid new experiences.</li> </ul>	<ul style="list-style-type: none"> <li>I am willing to try new things and experience unfamiliar social situations.</li> </ul>	<ul style="list-style-type: none"> <li>I embrace the social and emotional challenges of school. I try new things when I have the chance.</li> </ul>	<ul style="list-style-type: none"> <li>I seek out new experiences and people. I learn from social and emotional challenges.</li> </ul>
<i>I embrace the academic challenges at school and don't avoid work just because it is difficult.</i>	<ul style="list-style-type: none"> <li>I avoid academically challenging situations and school work.</li> </ul>	<ul style="list-style-type: none"> <li>I am willing to try academically challenging school work when directed.</li> </ul>	<ul style="list-style-type: none"> <li>I embrace academically challenging school work. I don't avoid challenging assignments.</li> </ul>	<ul style="list-style-type: none"> <li>I seek out academically challenging school work. I view challenging assignments as a positive.</li> </ul>
<i>I improve my learning by seeking help when needed and by asking questions.</i>	<ul style="list-style-type: none"> <li>I do not ask questions. I tell the teacher when I am confused but don't ask specific questions.</li> <li>I rarely use class time or after school time to improve my learning.</li> <li>I rarely use feedback to revise my work and improve.</li> </ul>	<ul style="list-style-type: none"> <li>I sometimes ask questions when I am confused.</li> <li>I usually use class time and after school time to improve my learning.</li> <li>I sometimes use feedback to improve my work.</li> </ul>	<ul style="list-style-type: none"> <li>I ask the teachers and my peers specific questions when I am confused.</li> <li>I use class time and after school time to improve my learning.</li> <li>I effectively use feedback to improve my work.</li> </ul>	<ul style="list-style-type: none"> <li>I meet expectations and seek new challenges to improve my learning.</li> </ul>
<i>I have a growth mindset about my work.</i>	<p>I have a fixed mindset. I don't believe I have room for improvement.</p>	<ul style="list-style-type: none"> <li>I sometimes have a fixed mindset about my work, but sometimes I can find inspiration in editing my work.</li> </ul>	<ul style="list-style-type: none"> <li>I often have a growth mindset and can see effort as a path to mastery, even if it takes multiple tries.</li> </ul>	<ul style="list-style-type: none"> <li>I have a growth mindset and a desire to learn through multiple tries, seeing each as an opportunity towards mastery.</li> </ul>